

Spicewood Community Development District

Board of Supervisors

- Janet Boue, Chairperson
- Mariajose Orozco, Vice Chairperson
- Juancarlos Esquivel, Supervisor
- Marisol L. Varela, Assistant Secretary
- Suzan Brandon, Assistant Secretary
- Timothy Day, District Manager
- Scott Cochran, District Counsel
- Juan Alvarez, District Engineer

Meeting Agenda March 20, 2024 - 6:20 P.M.

1. Call to Order and Roll Call
2. Audience Comments on Agenda Items
3. Organizational Matters
 - A. Acceptance and Ratification of the Resignation of Marisol Varela
 - B. Consideration of New Supervisor for Seat #5 (Term Expires 11/2024)
 - C. Oath of Office for Newly Elected Supervisor
 - D. Consideration of Resolution 2024-02, Election of Officers
4. District Manager's Report
 - A. Approval of the Minutes of the January 24, 2024 Meeting
 - B. Consideration of Resolution 2024-03, Confirming the District's Use of Miami-Dade County Supervisor of Elections to Continue Conducting the District's Election of Supervisors in Conjunction with the General Election
 - C. Presentation of the Preliminary Budget for Fiscal Year 2025
 - i. Consideration of Resolution 2024-04, Approving the Budget and Setting the Public Hearing
 - D. Consideration of Resolution 2024-05, Records Retention Policy
 - E. Consideration of Resolution 2024-06, Electronic Signature Policy
 - F. Acceptance of the FY 2023 Financial Audit Report Prepared by Independent Auditors Grau & Associates **(To Be Sent Under Separate Cover)**

District Office:
Inframark Community Management System
210 N. University Drive,
Suite 702
Coral Springs, Florida 33071

Meeting Location:
Somerset Academy Silver Palms
23255 SW 115th Avenue
Miami, Florida

5. Attorney's Report
 - A. Memorandum on Ethics Training and Financial Disclosure
6. Engineer's Report
7. Supervisors' Requests and Audience Comments
8. Acceptance of Financial Statements and Approval of Check Register as of December 2023 (**Tabled Item**)
9. Acceptance of Financial Statements and Approval of Check Register as of February 29, 2024
10. Adjournment

The next meeting is scheduled for April 24, 2024 at 6:20 p.m.

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